



PROPHETLINE FOR WINDOWS



Accounts Receivable

Making the sale is less than half the job if you sell on credit. Sometimes you spend more effort on maintaining the account than on selling the merchandise!

ProphetLine's A/R Module lightens the accounting load and leaves you more time to concentrate on sales. You can track account balances by:

- Commercial accounts
- Personal accounts
- Groups of related accounts (frequent buyers, employees, etc.)

New accounts may be set up or payment applied to existing accounts at the register, if you desire. In-house charge sales are automatically posted to the accounting system as soon as the transaction is tendered, providing you with constant up-to-date information.

Since special customers deserve special treatment, in many cases you allow your best customers or employees special discounts when they purchase selected items. The system will automatically calculate these special prices whether you use "cost plus" or "retail minus" and then track the discounts that you grant.

The A/R module can calculate late charges as a flat fee, a percentage of the past due account, or calculated from the total balance due.

Accounts Receivable Module Highlights

- Open Invoice or Balance Forward Accounts
- Customer Statements
- A/R Transactions Journal
- Aged Balance Reports
- Unlimited A/R History
- Reprint Invoices or Statements

Is there any other choice?



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Accounts Payable

The Accounts Payable module was designed especially with retailers in mind who do not want to spend a lot of time on accounting functions. The easy-to-use payout entry screen will not make paying your bills enjoyable, but should make it quicker and a little less painful.

Accounts Payable is fully integrated so that merchandise receiving information (quantity and cost) is matched with the invoice and freight charges. Expense invoices are easy to create and can be set up as recurring expenses such as rent or loan payments.

With ProphetLine's A/P module, you can void Debit Memos and Payments, simultaneously updating the A/P journal and Vendor file. All vendor balances, credit limits and terms are kept current in the vendor file.

The A/P Module enables you to pay invoices by cash, manual check, computer check, or credit arrangements. As you pay invoices, ProphetLine can print a computer check immediately or create batch checks to be printed together at a later time.

Accounts Payable Module Highlights

- Match Received Merchandise to Invoices
- Print Computer Checks
- Process Vendor Returns
- A/P Aged Report
- Pre-Check Report

Is there any other choice?



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Payroll

Taking care of all the details involved in payroll often falls to an outside accountant-at a considerable fee. With ProphetLine's Payroll Module, you can save money, time, and frustrations as the system provides step-by-step ease.

ProphetLine simplifies this procedure first by automatically preparing personnel time cards. This eliminates the need to enter hours worked for each employee and calculate overtime hours. Also, unlimited entry of deductions and other pay amounts for each employee provides you with greater flexibility.

Printing personnel payroll checks is a simple task. ProphetLine will print on any standard computer check. We understand that printer mishaps happen, so the payroll module allows you to reprint some or all of the checks. You also have the ability to void a check once it has been finalized and posted to the payroll journal. Timecards are restored, so payroll can be run again for one or more employees.

Payroll records are posted to the General Ledger, if that module is installed.

Concise and comprehensive payroll tax reports can be generated in a matter of seconds.

Payroll Module Feature Highlights

- Print/Edit Personnel Timecards
- Automatic Posting to the General Ledger
- Payroll journal Report
- Deduction and other pay report
- Federal form 940 (Unemployment Tax)
- Federal Form W-2
- State Withholding Reports
- State Unemployment Reports

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General Ledger

Many independent retailers cannot afford the luxury of a full-time controller, so ProphetLine's General Ledger module helps you monitor the financial health of your business. It is completely integrated so that Sales, Accounts Payable, Payroll and other transactions that impact the financial statements are recorded automatically and effortlessly. ProphetLine is pre-loaded with a standard list of GL accounts, so that you can add, delete, or edit accounts to customize ProphetLine to your operation.

ProphetLine also helps reconcile your bank account for you. All deposits, AP, and payroll checks are automatically posted to the GL as you enter them into the system. Each month, simply enter the checks that have cleared the bank, and ProphetLine updates your bank balance.

Because the GL is continuously updated internally by the ProphetLine system, financial statements and account balances are current and available on a daily basis to help you keep a close eye on your business.

In addition to providing ProphetLine for Windows accounting modules, we also interface to QuickBooks.

General Ledger Module Highlights

- Bank reconciliation Report
- General Journal Report
- General Ledger Report
- General Ledger Batch Audit Report
- Standard Income Sheet
- Comparative Income Statement
- Balance Sheet Trial Balance

Is there any other choice?